

	<h1 style="text-align: center;">Garner Police Department</h1> <h2 style="text-align: center;">Written Directive</h2>	
	Chapter: 800 – Operations	
	Directive: 820.06 – Other Agency Notification	
Authorized by: Chief Joe Binns		Effective Date: June 15, 2021
CALEA Standards: 41.2.4 (6 th Edition)		

820.6.1 - Purpose

The purpose of this directive is to establish guidelines for circumstances requiring the notification of the Medical Examiner, Street/Highway Department, Public Utilities, and/or the Media.

820.6.2 - Policy

It is the policy of the Department to notify agencies, including those specified above, in a timely manner as dictated by incidents or other circumstances occurring in the Town.

820.6.3 - Medical Examiner (41.2.4)

- A. The investigating officer will be responsible for notifying the Medical Examiner's Office upon the death of a person in any of the following circumstances:
 1. Accident;
 2. Deceased was in police custody;
 3. Deceased was in poor health but unattended by a physician;
 4. Poisoning;
 5. Sudden or unexplained death when the deceased has been in apparent good health;
 6. Suicide or homicide;
 7. Violence; or
 8. Any other suspicious, unusual, or unnatural circumstances.
- B. In cases where the cause of death does not appear to be natural, is suspicious or where the physician of the deceased refuses to sign the death certificate, the investigating officer or supervisor will contact the [N.C. Office of the Chief Medical Examiner](#). The Medical Examiner's Office may elect to dispatch an investigator from their office to the scene.
- C. Upon authorization or acceptance of the case by the Medical Examiner's Office, [City-County Bureau of Investigation](#) will be contacted to process the scene. CCBI will normally contact the Coroner's Office (WC-7) to remove the body and transport it to the Medical Examiner's office.
- D. In cases where the cause of death appears to be obviously natural and not suspicious, the investigating officer or supervisor may call the family physician to determine if the physician will sign

the death certificate and authorize removal of the deceased. It is not necessary to notify the Medical Examiner unless the family physician will not agree to sign the death certificate.

820.6.4 - Roadway and Utilities Issues (41.2.4)

- A. Officers who observe or receive information about damage to or issues with roadways or utilities will request that the [Raleigh-Wake Emergency Communications Center \(RWECC\)](#) notify the appropriate agency as soon as possible.
- B. The following are the most common issues that officers will encounter:
 - 1. Obstructions, dead animals, or debris in roadway: handled by the [Public Works Department](#).
 - 2. Damage to roadways or roadway signs:
 - a. Handled by the Public Works Department, if a Town maintained roadway; or
 - b. [NC Department of Transportation \(DOT\)](#), if a state-maintained roadway.
 - 3. Traffic light malfunctions:
 - a. City of Raleigh Traffic Light Repair for the following intersections:
 - 1) US 401 and Mechanical Blvd.,
 - 2) US 401 and Annaron Ct., and
 - 3) US 70 and Mechanical Blvd; or
 - b. NC DOT, for all other traffic lights within our jurisdiction.
 - 4. Water and sewer issues: handled by the [City of Raleigh Public Utilities Department](#).
 - 5. Other utilities (i.e. electric, cable, natural gas, and telephone) are typically handled by the service provider as indicated on the utility pole or other utility provision device.

820.6.5 - Media Outlets (41.2.4)

- A. In the event of an unusual occurrence, it is the policy of the Garner Police Department to respond to inquiries from the media and provide public information as needed. Unusual occurrences include, but are not limited to:
 - 1. Natural disasters;
 - 2. Serious or violent crimes;
 - 3. Search and recovery situations; and
 - 4. Traffic crashes involving:
 - a. Extensive property damage or injury involving aircraft, school buses, or trains,
 - b. Fatality,
 - c. Hazardous materials (large spill), or

- d. Traffic delays on a major highway or interstate that will last for an extended period of time.
- B. All notifications or requests for information for the news media will be handled in accordance with [GPD directive 850.05, *News Media and Public Information*](#).